



**Office of Equal Opportunity and Affirmative Action**

201 South Presidents Circle • Room 135 • Salt Lake City • Utah 84112

Telephone: (801) 581-8365 (V/TDD) • Facsimile: (801) 585-5746

**PRIVATE**  
**CONFIDENTIAL**

TO: **RESPONDENT, Student (UID)**

FROM: Erica Wood, Deputy Title IX Coordinator, OEO Intake Coordinator  
Office of Equal Opportunity and Affirmative Action  
Brian Burton, Associate Dean of Students, Director of Student Conduct  
Office of the Dean of Students

CC: Jason Ramirez, Associate Vice President of Student Affairs and Dean of Students  
Office of the Dean of Students

DATE: **February 14, 2020**

RE: NO CONTACT DIRECTIVE

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This letter serves as a notice of an administrative “No Contact Directive.”<sup>1</sup> The Office of Equal Opportunity and Affirmative Action (OEO/AA) received information of possible Sexual Misconduct involving **{#parties}{preferredFirstName} {lastname}/{parties}** that may constitute a violation of University Policy 1-012, *University Non-Discrimination Policy*,<sup>2</sup> and University Rule 1-012, *Discrimination Complaint Rule*.<sup>3</sup> While there is currently no formal complaint against you<sup>4</sup>, and OEO/AA has made no determination as to whether you have violated University policy, the University has an obligation to provide protective measures to ensure that students are not excluded or adversely affected from participation in any educational program or activity on the basis of their sex/gender. This No Contact Directive is not disciplinary and does not exclude or adversely affect you from participation in any educational program or activity but does provide reasonable measures intended to protect the safety of **{#parties}{preferredFirstName} {lastname}/{parties}**.

**As such, you are directed to have no contact with {#parties}{preferredFirstName} {lastname}/{parties} either in person, over the phone, electronically, or through social media or through a third party such as your friends, family or colleagues. You are also prohibited from having anyone communicate with {#parties}{preferredFirstName} {lastname}/{parties} on your behalf. As you are both enrolled as students at the University, I understand that you and {#parties}{preferredFirstName} {lastname}/{parties} may see one another in shared/common spaces (e.g. Library, sidewalks, etc.). Should you encounter {#parties}{preferredFirstName} {lastname}/{parties} in such a shared space, you are not to approach, attempt to communicate, or engage in any behavior which may be perceived as attempting to initiate communication.**

Please be advised that any reported violation of this No Contact Directive may lead to the engagement of the Student Behavior process and could result in formal sanctions including suspension from the University. Lastly,

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<sup>1</sup> Under University Rule 1-012B, *Sexual Misconduct Complaint Process Rule*, “When the University receives information about alleged Sexual Misconduct, an appropriate University representative . . . may provide . . . safety or protective measures (Interim Measures). . . .” Further, “[t]he University will provide Interim Measures if they are reasonably available, regardless of whether Complainant chooses to file a complaint with the OEO/AA. Interim Measures may include actions such as: . . . No-contact directives.” Rule 1-012B(III)(D)(4). University Rule 1-012, available here: <http://regulations.utah.edu/general/rules/R1-012B.php>

<sup>2</sup> University Policy 1-012, available here: <http://regulations.utah.edu/general/1-012.php>.

<sup>3</sup> University Rule 1-012, available here: <http://regulations.utah.edu/general/rules/R1-012.php>.

<sup>4</sup> In the event that a formal complaint is filed against you pursuant to University Rule 1-012, you will be provided notice and an opportunity to respond to the allegations at that time.

Title IX and University policy prohibit retaliation. Retaliation may include, but is not limited to, threats or acts of physical contact, confrontation, or other communications (electronic, in-person, or otherwise) either by you, or by someone acting on your behalf (e.g., family members, friends, etc.), that could reasonably be perceived as intimidating or harassing. **This directive is effective immediately and continues until further written notice.**

If you have questions, please feel free to contact the OEO/AA office at (801) 581-8365, or Brian Burton, at (801)581-7066, or [bburton@sa.utah.edu](mailto:bburton@sa.utah.edu). The University Counseling Center (450 SSB, 801-581-6826) is available to all students and can be a helpful resource to cope with a variety of stressful situations.